

Application for Employment

PLEASE TYPE OR PRINT. Complete the entire application. You may attach a resume, but you must still complete all questions; or your application will be deemed incomplete and may not be considered. Please fill out each box (don't just indicate "See Resume.") Applications with missing or invalid job numbers will not be considered for any position.

Date:	Name (Last, First, Middle):	Date of Birth:	
Street Address:		City, State & Zip:	
ID Number / Social Security Number:	Home Phone:	Work Phone:	Other Phone:
Emergency Contact name:	Home Phone:	Work Phone:	Other Phone:
Are you eligible to work in the United States?	Yes No		
Are you 18 years of age or older?	Yes No	If NO, what is your current age?	
Are you currently employed?	Yes No	If YES, what is your current job title & department?	
Have you ever been previously employed?	Yes No	If YES, dates of employment & reason for leaving:	
Have you ever been previously employed in the United States?	Yes No	If YES, dates and place of employment & reason for leaving:	
If required for position, do you have a valid driver's license?	Yes No	If YES, Driver license type, number, expiration date:	
Do you have a United States driver's license?	Yes No	If YES, Driver license type, number, expiration date and where obtained:	
How did you learn about this employment opportunity at Cape Global International? Check all that apply: Ad in <i>newspaper</i> Job Bulletin (Posting) /Walk-in <input type="checkbox"/> <input type="checkbox"/> Website Dept. of Labor Ad in <i>magazine</i> Referral by employee <input type="checkbox"/> <input type="checkbox"/> Other:		If Other, Please explain:	

HEALTH INFORMATION

Do you smoke	Yes No	Packs per day:
Allergies:	Yes No	Explain:
Medical Conditions:	Yes No	List Conditions:
Height:		
Weight:		

PASSPORT INFORMATION

Do you have a valid passport?	Yes No
Passport Number:	
Passport issue date:	
Passport expiry date:	
Place Issued:	

EDUCATION

Name of School	City/State	Did you graduate?	If No, # of years left to graduate	If Yes, date of Graduation	Degree received	Major
High School:		Yes No				
Other School:		Yes No				
College:		Yes No				
College:		Yes No				
College:		Yes No				
Other credentials/ licenses/ professional affiliations, etc., which are relevant to the job(s) for which you are applying.						

SKILLS: Please list technical skills, clerical skills, trade skills, etc., relevant to this position.

WORK EXPERIENCE-Please detail your entire work history. Begin with your current or most recent employer. If you held multiple positions with the same organization, detail each position separately. Attach additional sheets if necessary.

PLEASE NOTE: Cape Global International Developments LLC reserves the right to contact all current and former employers for reference information.

Dates Employed (most recent position) From: To :	Full time Part-time If part-time, # hrs./wk:	Title:
Starting Salary:	Organization Name and Address:	
Final Salary:		
Supervisor's Name, Title and Phone #:	Other Reference Name, Title and Phone #:	Contact my current references: At any time Only if I am a finalist candidate
Primary duties:		Reason for Leaving:

Dates Employed (most recent position) From: To :	Full time Part-time If part-time, # hrs./wk:	Title:
Starting Salary:	Organization Name and Address:	
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Supervisor's Name, Title and Phone #:	Other Reference Name, Title and Phone #:	Contact my current references: At any time Only if I am a finalist candidate
Primary duties:		Reason for Leaving:

Mechanical Skills	Training	Own/Family farm	Farm in US	Farm in SA
Type:	Courses Self Trained			
Mechanical Maintenance	Training	Own/Family farm	Farm in US	Farm in SA
Type:	Courses Self Trained			
Mechanical: Welding	Training	Own/Family farm	Farm in US	Farm in SA
Type:	Courses Self Trained			

WORK EXPERIENCE

Tractor Experience	Training		Own/Family farm	Farm in US	Farm in SA
Type:	Courses	Self Trained			
Truck Experience	Training		Own/Family farm	Farm in US	Farm in SA
Type:	Courses	Self Trained			
Crop Experience			Own/Family farm	Farm in US	Farm in SA
Wheat	Yes	No			
Beans	Yes	No			
Corn	Yes	No			
Sorghum	Yes	No			
Sunflowers	Yes	No			
Potatoes	Yes	No			
Rye Grass	Yes	No			
Livestock Experience			Own/Family farm	Farm in US	Farm in SA
Horses	Yes	No			
Sheep	Yes	No			
Dogs	Yes	No			
Dairy Cows	Yes	No			
Beef cattle	Yes	No			

DECLARATION BY APPLICANT

- ❖ I agree to comply with the laws of the United States for the duration of my Work Visa
- ❖ I agree to comply with any reasonable home rules as set forward by my employer.
- ❖ I understand that if I am not satisfied with my employment Cape Global International will do anything within the Law to solve the problems.
- ❖ I am aware that I am only allowed to work for the employer named on my Visa and that I will have to leave the United States within 7 days after the expiration or termination of my Work Visa.
- ❖ I understand that if I am dismissed from my employment my employer will have no responsibility to reimburse any of my transportation cost back home.
- ❖ I understand that my employment will automatically end if any use of or have any illegal drugs in my possession.
- ❖ I undertake to have valid medical insurance for the duration of my Work Visa.
- ❖ I understand that if I give false information on my application it will mean automatic termination of my Work Visa and that the employer as well as Cape Global International will not be responsible for any claims that might occur.
- ❖ I understand that all uncertainties must be resolved with my employer during the telephone interview.
- ❖ I agree not to hold Cape Global or its employees responsible/liable for any misconceptions and other liabilities that might arise from my work in the USA at the potential employer and agree to resolve any uncertainties telephonically.
- ❖ I am fully aware and understand that the work permit is issued in the name of the American employer and that any disputes that may arise from my employment in the USA should be with the employer (and not Cape Global).
- ❖ I understand that Cape Global and its employees are acting as mediator/s to facilitate employment.

I declare that the information in my application is accurate. I have read the above conditions and fully understand the contents. I agree with the conditions and am willing to fully comply with them.

Applicant Signature: _____

Date: _____

Resume of

Insert Picture of yourself.
Preferably ID/Passport Photo.
You can scan it in and place it here

(Please insert your own Resume over here)

Example Resume: RESUME OF CHRISTIAAN JOHANNES RETIEF

I am 45 years old and are still living and farming on the same farm that I grew up on. The farm is situated on the Eastern Highveld in a very good ranching area. I took over from my father in 1987. Things changed quite a bit over the years but it is still the only thing I want to do.

Growing up I worked on the farm, helping with everything. Back then my father had a mixed farming operation of crops, cattle and sheep. I changed it all to an extensive cattle ranching operation, which is more suitable for our area and times. At present I have 400 head of cattle and 35 head of horses with enough resources to take care of them.

I complete 2 years of military service as a P.T.I. (physical training instructor) with the rank of corporal, spanning 1976 to 1977. During 1978 through 1982 I attend the University of Pretoria and got the degree B.Sc. (Agric) Animal production which is a 4 years course.

After completing my studies I worked as an extension officer for the National Co-operatives Diaries up to 1978, during which time I had to give advice to farmers ranging from computers and its use in agriculture to the practical side of milking, making fodder and balancing rations. Some of the farmers milked up to 450 cattle.

In 1987 I started farming the same way my father did, I cultivated up to 800 acres of corn and sunflower, ranched up to 400 head of cattle and reared up to 1750 sheep. I had to operate and repair all the equipment ranging from tractors, combines, mowers, planters and even my own truck.

To gain more experience and money I worked seasonally for Sunfresh Inc. Washington in the U.S.A. since 1999 through 2002 where I had to operate all equipment on a potato and onion production farm. I also did all the maintenance on their 6 Double LL diggers as well as some long distance hauling for the same company.